

WISCONSIN STATE INTEROPERABILITY COUNCIL
CITY OF FOND DU LAC FIRE STATION
815 SOUTH MAIN STREET
FOND DU LAC, WI 54935

JUNE 19TH 2014
10:00 AM

TELECONFERENCE
(888) 291-0310 // 8256464#

MEETING AGENDA

1. MEETING CONVENES
2. DETERMINATION OF A QUORUM
3. REVIEW AND APPROVAL OF APRIL 24TH 2014 MEETING MINUTES
4. COORESPONDENCE
5. REPORTS
 - A. SWIC UPDATE
 - B. WISCOM UPDATE
6. OLD BUSINESS
 - A. DISCUSSION AND POSSIBLE ACTION ON GOVERNANCE ASSESSMENT REPORT
7. NEW BUSINESS
 - A. DISCUSSION AND POSSIBLE ACTION ON STATEWIDE COMMUNICATIONS INTEROPERABILITY PLAN (SCIP)
 - B. DISCUSSION AND POSSIBLE ACTION ON INITIAL CONSULTATION PARTICIPANTS
 - C. DISCUSSION AND POSSIBLE ACTION ON WISCONSIN STATE POINT OF CONTACT
 - D. INTEROPERABILITY COUNCIL MEMBERSHIP
8. DISCUSSION ITEMS FROM MEMBERS
9. NEXT MEETING DISCUSSION
10. MEETING ADJOURNMENT

WISCONSIN STATE INTEROPERABILITY COUNCIL
BEST WESTERN MIDWAY HOTEL
2901 HUMMINGBIRD ROAD
WAUSAU, WI 54401
APRIL 24TH, 2014
3:30PM

MEETING MINUTES

1. MEETING CONVENES

- Meeting called to order at 3:38

2. DETERMINATION OF A QUORUM

- Seven of the thirteen members were present or on the teleconference line (Joski, Satula, Lord, Cagigal, and Hansen in person, Ohnstad and Shubert via teleconference)

3. REVIEW AND APPROVAL OF DECEMBER 5TH 2013 MEETING MINUTES

- Modification of the minutes to reflect OJA staff is DOJ staff
- Motion to approve and seconded – Motion passes

4. STATEWIDE SYSTEM MANAGEMENT GROUP (SSMG) REPORT

- Jim Westover reported that public safety users in Greenfield are using WISCOM. Keith Kessler is the new chair of the SSMG. The user applications are currently being updated to match current operations. There are 19,000 subscriber units on the system among 370 agencies. Menomonee Tribal Transportation is utilizing WISCOM for daily operations. Currently capacity has not been an issue but there have been some technical problems due to WISCOM being implemented into existing infrastructure.
- Jeff Ohnstad reported that WSP Southwest region is using WISCOM for daily use.
- Sheriff Joski reported they were learning a lot with legacy equipment and want to commend everyone making WISCOM working as well it is has been since it's so new.

5. MUTUAL AID FREQUENCY COORDINATING GROUP (MFCG) REPORT

- Steve Hanson reported the group has not met since the first of the year

6. INTEROPERABLE COMMUNICATIONS STANDARDS GROUP (ICSG) REPORT

- Jim Westover reported the group has not met

7. REGIONAL INTEROPERABILITY COORDINATOR REPORTS

- Jeff Stauber – East Central RIC – reported good success in meeting attendance as well as interaction between members. Meetings are mostly informational in content
- Tad Matheson – Northwest RIC – reported they have been conducting Roll Call tests on WISCOM during different times of the day.
- Tim Pierce reported that the Southwest and Southeast Regions are still working through their respective administrative processes to recruit for the vacancies

8. NEW BUSINESS

- **DISCUSSION ON THE 2013 HSGP INTEROPERABILITY FUNDED PROJECTS**
 - Jim Westover read a memo regarding the topic to the IC.
- **DISCUSSION AND POSSIBLE ACTION ON THE 2014 WISCONSIN INTEROPERABILITY INITIATIVE GOVERNANCE ASSESSMENT**
 - Tim Pierce read a memo regarding the topic to the IC. Motion by Jennifer Lord (DNR), Seconded by Steve Hansen (Fire Chief) to table discussion until the next meeting for internal review by IC members. Motion passes.
- **DISCUSSION AND POSSIBLE ACTION ON 2014 HSGP INTEROPERABILITY FUNDING INVESTMENT JUSTIFICATION REGARDING INTEROPERABILITY**
 - Tim Pierce read a memo regarding the topic to the IC. Motion by Steve Hansen (Fire Chief), Seconded by Brian Satula (WEM) to formally support the investment justifications with modification to the IERN grant to 5 grants with a 10 percent match up to \$25,000 each. Jennifer Lord (DNR) moved to amend the investment justification to be available to more rural counties. No second to the amendment was provided. Original motion by Steve Hansen (Fire Chief) passes with one opposed (Jennifer Lord – DNR).
- **DISCUSSION AND POSSIBLE ACTION ON COLLABORATION WITH THE FEMA REGION V SWICS/SPOCS/CIOS FOR INITIAL CONSULTATION WITH FIRSTNET**
 - Tim Pierce read a memo regarding the topic to the IC. David Cagigal voiced support and agreement with proceeding with the collaboration. Motion by Brian Satula (WEM), Seconded by David Cagigal (DOA) to proceed with the Region V FirstNet Collaboration. Motion passes.

9. DISCUSSION ITEMS FROM MEMBERS

- Information was requested on who was credentialing – WEM provides a Wisconsin Credentialing and Asset Management (WI-CAMS) system which agencies are eligible to utilize if they wish.

10. NEXT MEETING DISCUSSION

- Tim Pierce will poll the members for the next meeting date

11. MEETING ADJOURNMENT

- Motion to adjourn and seconded - motion passes



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

J.B. VAN HOLLEN
ATTORNEY GENERAL

Kevin M. St. John
Deputy Attorney General

17 West Main Street
P.O. Box 7857
Madison, WI 53707-7857

Tim Pierce
Statewide Interoperability Coordinator
Interoperability Unit
608/261-7536
tpierce1@doj.state.wi.us

Date: 4/24/14

To: Interoperability Council Members

From: Tim Pierce, Statewide Interoperability Coordinator

Re: Discussion and Possible Action on the 2014 Wisconsin Interoperability Initiative Governance Assessment

Sheriff Joski,

As you are aware Wisconsin has been working closely with the Office of Emergency Communications through a Technical Assistance request to review our Interoperability Governance.

This included three phases:

- Phase I – Technical review of all relevant Statutes, Charters, By-laws, and Policy Statements
- Phase II – Phone interviews with all governing body chairs and program staff
- Phase III – Stakeholder survey intended to capture the perceptions of participants

These three phases have been combined into a significantly detailed report that has been delivered to Interoperability program staff as CONTROLLED UNCLASSIFIED INFORMATION. The Governance Assessment workshop will provide a high level overview of this report and allow for stakeholder input and consensus building. All Interoperability Council members have been provided a copy of this report attached to this memo.

Possible action for the Interoperability Council to consider:

- Public release of the Governance Assessment report
- Direction to Interoperability program Staff regarding the recommendations in the report



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Tim Pierce
Statewide Interoperability Coordinator
Interoperability Unit
608/261-7536
piercej@doj.state.wi.us

Date: 4/24/14

To: Interoperability Council Members

From: Tim Pierce, Statewide Interoperability Coordinator

Re: Discussion and Possible Action on the 2014 HSGP Interoperability Funding Investment
Justifications regarding Interoperability

Sheriff Joski,

During the Wisconsin Homeland Security Funding Advisory Council (FAC) meeting held in March Interoperability Staff was instructed to draft Investment Justifications for Initiatives related to Interoperability projects to be funded with Homeland Security. Based on the direction of the FAC, staff drafted five separate papers totaling \$1,015,000.

The IJ's were broken down into the follow categories:

- Regional Interoperability Coordinators (\$168,000 - \$28,000 per region)
 - Funds to continue the Regional Interoperability Coordinator program at 25% time for calendar year 2015
- Interagency Fire Emergency Radio Network (IFERN) base stations (\$120,000 – up to \$15,000 per base station with a required 15% match)
 - Funds to continue the build out of IFERN base stations in primary County PSAPs. Eight counties requested funds for this project
- WISCOM Network Management Monitoring System Improvements (Up to \$25,000)
 - Funds to improve the Network Management System (NMS) monitoring tools that relay critical system health information, which could impact mission-critical life safety operations.
- WISCOM Expansion Projects (\$685,000)
 - Funds for Radio Frequency(RF) and implementation planning (\$15,000)
 - Funds for infrastructure build-out (site equipment) as determined by the RF plan (\$670,000)
- Communications Unit Training (\$17,000)
 - Funds for the delivery of two Communications Unit Leader (COML) and two Communications Technician (COMT) courses

Program staff is recommending the Interoperability Council formally support and recommend these Homeland Security Investment Justifications.



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Tim Pierce
Statewide Interoperability Coordinator
Interoperability Unit
608/261-7536
piercetj@doj.state.wi.us

Date: 4/24/14

To: Interoperability Council Members

From: Tim Pierce, Statewide Interoperability Coordinator

Re: Discussion and Possible Action on the Collaboration with the FEMA Region V
SWICs/SPOCs/CIOs for initial consultation with FirstNet

Sheriff Joski,

Wisconsin was approached by the SWICs from Ohio, Minnesota, and Indiana regarding possible collaboration of the FEMA Region V states for initial consultation with FirstNet. Below is additional information on this:

Background:

From: Anderson, Darryl [mailto:Darryl.Anderson@das.ohio.gov]

Sent: Saturday, February 22, 2014 06:49

Subject: NPSBN Meeting in Atlanta; Region V position....

Greetings, Illinois, Minnesota & Wisconsin!

Yesterday, folks from Indiana (skinner, et al), Michigan (Stoddard, et al) and Ohio met, as we periodically do, to discuss interoperability matters.

Stu Davis, Ohio's CIO, attended the meeting, as did representatives from the Michigan CIO's office.

We believe our region – V – consisting of Michigan, Illinois, Indiana, Ohio, Wisconsin and Minnesota, will be best served by approaching FIRSTNET as a region, and advising them we collectively want them to first meet with us as a region, not as individual states.

We like to have a brief ad-hoc meeting in Atlanta to determine if all six of us are of the same mind; if so, we'll attempt to notify FirstNet while there!

CIO Davis is reaching out to his fellow CIO's from your states to convey the same message.

Thoughts?

Hope to see you in Atlanta!

out

MARCS

Darryl L. Anderson, Major (ret) MPA, MHLR, PMP, Program Director
Ohio MARCS/OHIOSWIC/SIEC Administrator

Observations

- This would not be a formal group such as MACINAC to start, but the potential exists for it to become formal if the Interoperability Council would see value in doing so.
- Region V states have said informally they would like FirstNet to come to the Region first, rather than each state. We can build on, and learn from, what others say
- All of the states within the region have substantial investments in statewide radio system deployments and this experience can be leverages for FirstNet planning
- Region V has existing partnerships in the states, across the states, between different levels of government.

Recommendation

- Interoperability staff feels there is value in participating in this regional process as we can only gain from the knowledge and experience of other states. It gives the opportunities to share information, contacts, etc. that are beneficial to all states.
- If this proves to not be beneficial we can always walk away and ultimately this will still be a state decision



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James Westover
Deputy SWIC
Interoperability Unit
608/266-9570
westoverj@doj.state.wi.us

Date: 4/24/14

To: Interoperability Council Members

 From: Jim Westover, Deputy Statewide Interoperability Coordinator

Re: Discussion on the 2013 HSGP Interoperability Funded Projects

Sheriff Joski:

The purpose of this memo is to update the members of the Interoperability Council on the activities to date regarding the expenditure of the 2013 Homeland Security Grant Program (HSGP) funds relating to State of Wisconsin Interoperability projects.

The Homeland Security Funding Advisory Committee (FAC) previously identified a need for HSGP funds to be used for metropolitan area public safety migration onto the statewide public safety interoperable communication system, known as WISCOM, for daily mission-critical use. Several previous rounds of funding have provided this ability for rural or less-populated areas of Wisconsin, but relatively few grant dollars have been made available to metro areas of the State specifically for interoperable communications.

In March 2014 Wisconsin Emergency Management grants management staff, with guidance from the DOJ Interoperability Unit, presented a request for letters of interest from metropolitan areas of the State about joining WISCOM. Responses to this request came from numerous municipalities within Milwaukee County as there is significant interest from these respondents in joining WISCOM. Responses to the WEM request were evaluated by WEM, DOJ and other interoperability-related staff and at this time it appears that all available funding will be awarded to further enhance WISCOM coverage and capability within Milwaukee County. The allocated funding approved by the FAC for this project is \$645,000 and it will be available to one or more local agencies once the grant is opened during April 2014.

Other projects funded include the delivery of two Communications Unit Leader (COML) and one Communications Technician (COMT) courses and a Communications Exercise (COMMEX) train-the-trainer session so that we can host COMMEX offerings using in-state staff and stop relying completely on external Office of Emergency Communications (OEC) staff.



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Tim Pierce
Statewide Interoperability Coordinator
Interoperability Unit
608/261-7536
piercetj@doj.state.wi.us

Date: 6/19/14

To: Interoperability Council Members

From: Tim Pierce, Statewide Interoperability Coordinator

Re: Correspondence

Sheriff Joski,

The Interoperability Unit has received the following correspondence:

- Viking Communications – tower availability (4/9/14)
- Dr. Michael Myers – Public Private Partnership for FirstNet (5/21/14)
- Mr. William Esbeck – BadgerNet for FirstNet transport (6/5/14)
- Mr. Jeff Stauber – Public Safety Wireless Broadband Workgroup (6/12/14)

April 9, 2014

Wisconsin Interoperability Initiative
1 South Pinckney Street, Suite 615
Madison, WI 53703

500 foot tower located at 4150 Swartz Road, New Berlin, Wisconsin VIA Email
& USP

Dear Sir or Madam ,

Please be advised that we are soliciting new users to our 500 foot tower at the
above address.

We have space except at the very top for equipment and antennas.


The building is secure with a concrete wall and a very secure roof with an alarm
system and closed circuit cameras inside and outside.

It is air conditioned in Summer and in Winter the temperature never falls below
55 degrees.

We have a 800 amp service to the building and there is 3 phase available. We
have stand-by power available.

If you have any interest please call Sal at 262.821.0221 or Joe at
414.771.8960.

Thank you,



Sal Dragotta

Pierce, Timothy J.

From: dr.myers@me.com
Sent: Wednesday, May 21, 2014 11:50 AM
To: Pierce, Timothy J.
Subject: Re: State of Wisconsin and the P3 model for FirstNet
Attachments: FirstNet Presentation V6.pptx; ATT00001.htm

Thank you for taking my call. Attached you will find the latest slide deck I did for DHS in DC last week as well as Kentucky the week before. This presentation was given to more than 36 States now as well as FirstNet. I working to get FirstNet to free up the SLIGP so that the State can analyze the model as it gets implemented. I look forward to the next call, or meeting.

Mike

Myers
Model™
P3
FirstNet Strategy
Public Safety Broadband Network

Introductions
What are the Numbers
Background: Why are we here?
Where We Are Today
The Playing Field
Investment

PUBLIC SAFETY BROADBAND NETWORK

Introductions

One thing is for sure: "Either FirstNet can come in and take advantage of the spectrum for themselves, or the State can take its advantage for itself...your choice."

PUBLIC SAFETY BROADBAND NETWORK

WHY WISCONSIN?
WHY P3?

THE MYERS MODEL™ PUBLIC PRIVATE PARTNERSHIP

- CREATES JOBS FOR THE STATE
- BRINGS IN PRIVATE INVESTMENT
- AVOIDS TAXPAYER FUNDING
- WILL REDUCE CURRENT TAX LOADS
- ALLOWS THE STATE TO BRING IN REVENUE
- ALLOWS THE STATE TO MAINTAIN CONTROL

FirstNet Business Model Comparisons				
	Myers Model Public Safety	Spectrum State Carrier	Carrier Based Subscriber Model	Vendor Financed Model
Financially Self-Sustaining	Yes	No	No	No
Public Safety Priority	Yes	No	No	No
Pay or Build Guarantee	Yes	No	No	No
Job Creation	Yes	No	No	No
Sanctuary	Yes	No	No	No
Avoid FEDERAL taxpayer funded	Yes	No	No	No
Avoid STATE taxpayer funded	Yes	No	No	No
State gets Private Investment	No	No	No	Yes
Revenue for State	Yes	No	No	Yes
Revenue for Private Investment	No	No	No	Yes
Control to the State	Yes	No	No	No
Control to Private	Yes	Yes	No	Yes
Control to State and Private	Yes	No	No	No
State Driven	Yes	No	No	No
Federally Driven	No	Yes	Yes	No
Federal Oversight Control	Yes	No	No	Yes
Interoperable 100%	Yes	No	No	No
No Cost to First Responders	Yes	No	No	No
Control and Technology Risk	Yes	No	No	No
No Financial Risk to State or First Responder	Yes	No	No	No
Has been done before	Yes	No	Yes	Yes
Any Technology Risk	Yes	No	No	No
Inclusive 100%	Yes	No	No	Yes
Inclusive 100% of all Americans	Yes	No	No	No
Can obtain 100% Geographic Coverage	Yes	No	No	No
Inclusive of all Federal Agencies	Yes	No	No	No
Carriers benefit with no cost to build	Yes	No	No	No
Carriers get access to 100% coverage	Yes	No	No	No
Carriers go all in to meet all needs	Yes	No	No	No
Carriers can off load existing assets	Yes	No	No	No
Carriers Ready to Confront Market	Yes	No	No	No
Score	11	2	1	5
Score	11	2	1	5

PUBLIC SAFETY BROADBAND NETWORK

What are the numbers?

STATE OF WISCONSIN

RAIORITY

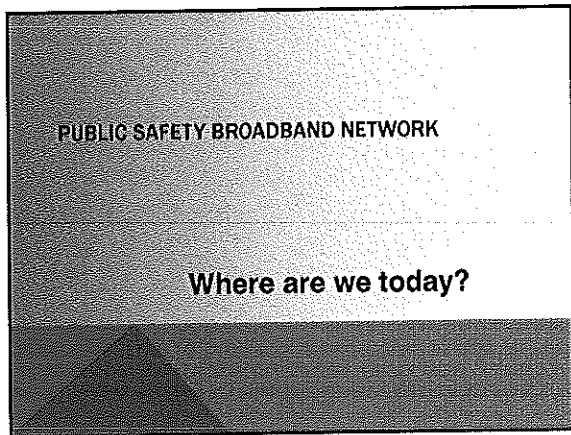
Linear to Edge of	Sq Miles	Per Sq Cost \$	250,000
Urban	25	Urban Area Coverage	
LD	214	Rural Area Coverage	

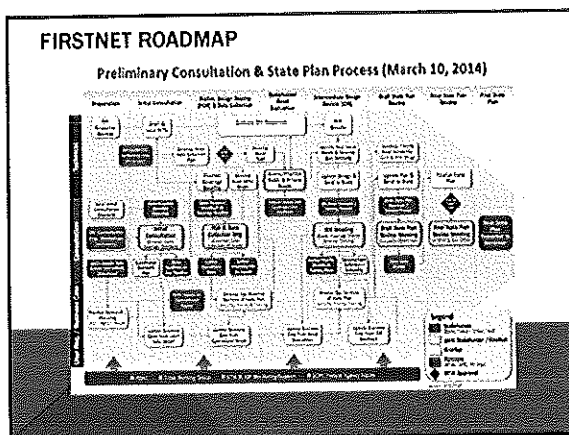
Addressible Market	
STATE	Total # of Cell Sites
Wisconsin	715
Total Cost of Cell Sites	
Wisconsin	\$ 205,115,936

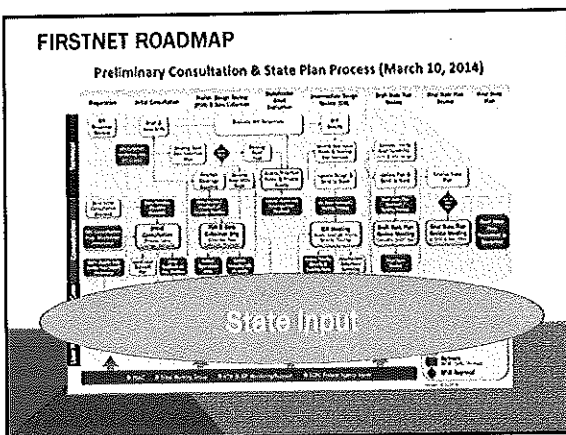
Expected Share of the Expense									
20%	20%	20%	20%	20%	20%	20%	20%	20%	20%
Program Mgmt	Construction	Design	Inspection	RF Analysis	RF Analysis	RF Analysis	RF Analysis	RF Analysis	RF Analysis
\$ 14,710,443	\$ 29,111,742	\$ 10,554,115	\$ 13,251,797	\$ 3,951,478	\$ 3,951,478	\$ 3,951,478	\$ 3,951,478	\$ 3,951,478	\$ 3,951,478

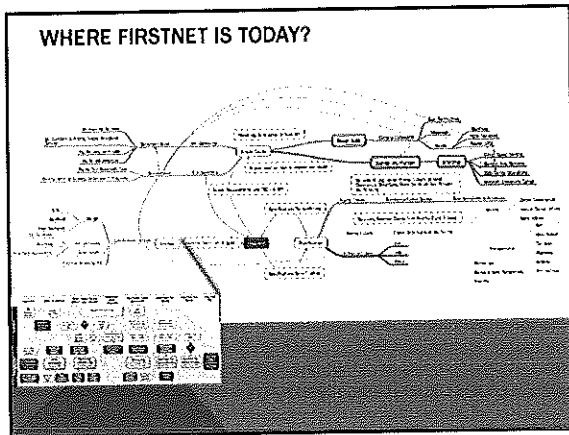
• Does not include operational costs for Managed Services (usually 15% of CapEx total)

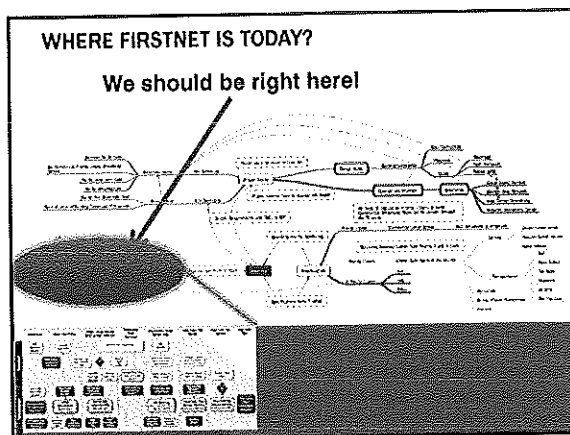
• Does not include ROL on line (not expected to be more than \$100,000,000)

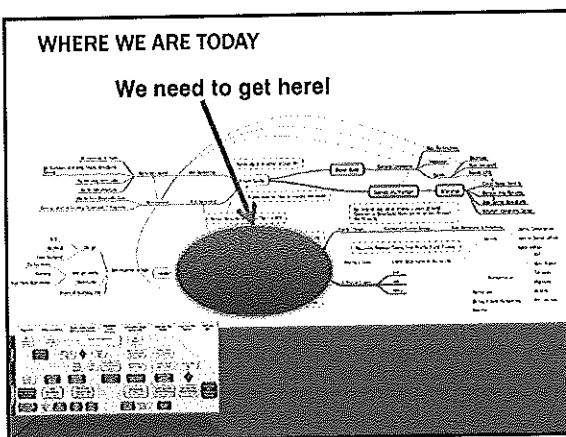


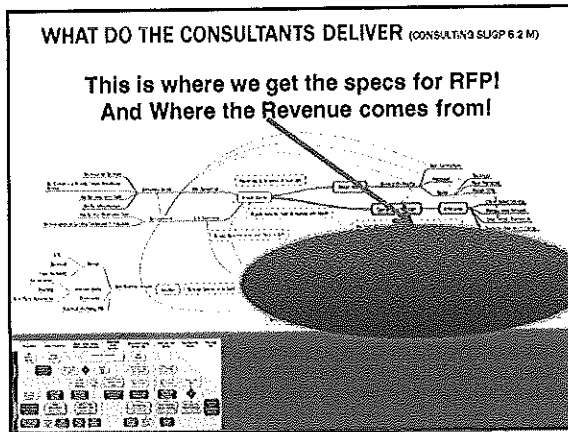


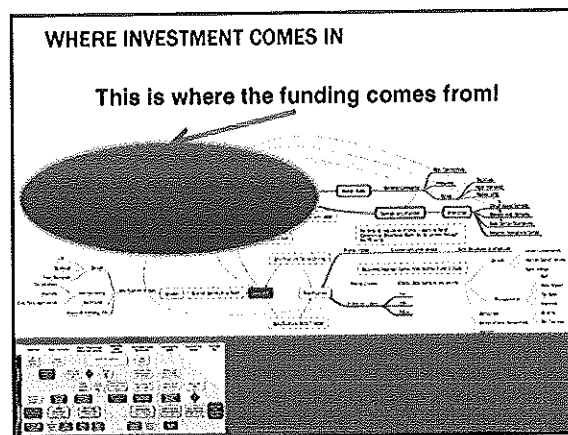


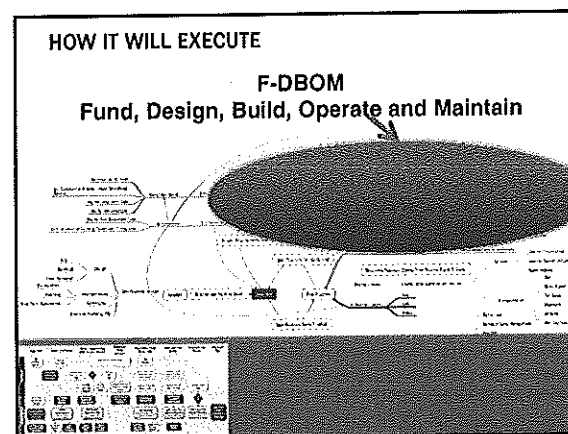






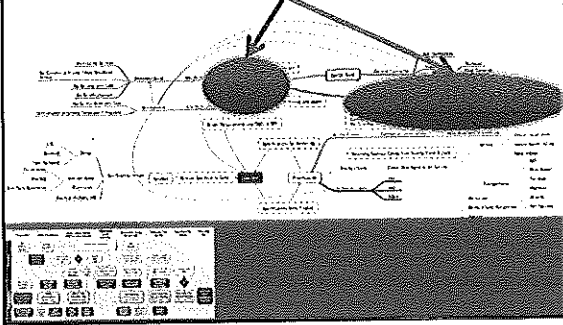






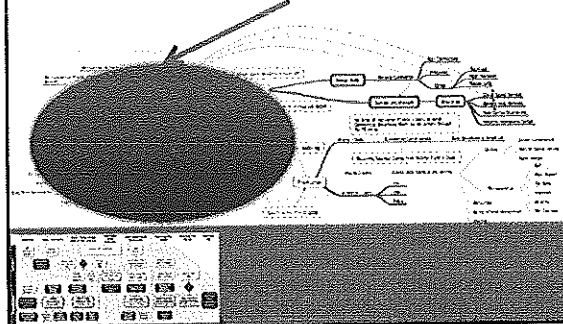
WHERE ARE WE TODAY?

Managed Services



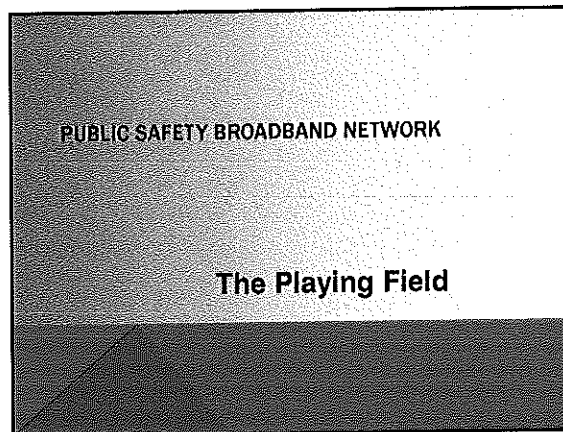
WHERE ARE WE TODAY?

This is who will own it

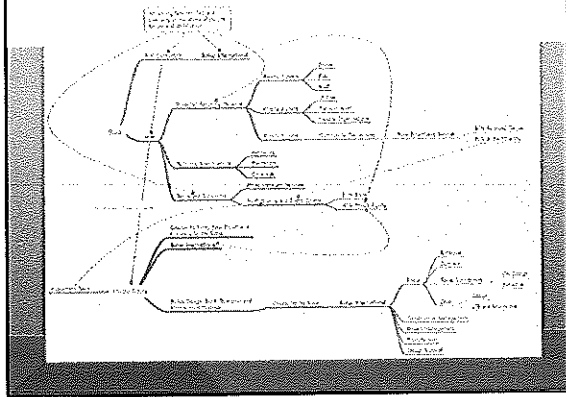


PUBLIC SAFETY BROADBAND NETWORK

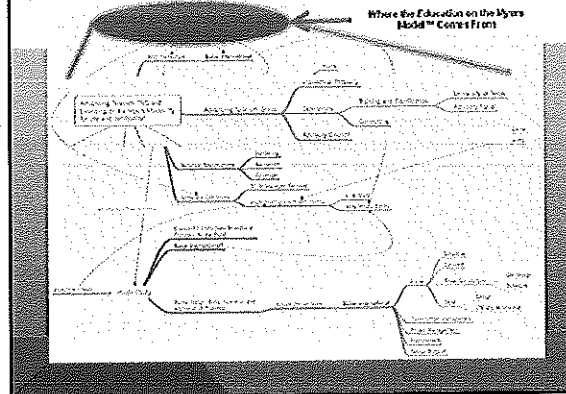
The Playing Field



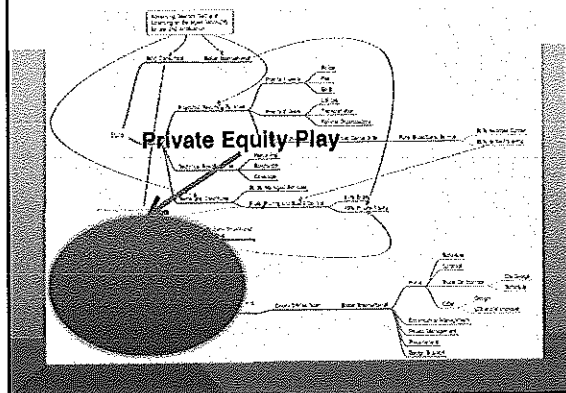
EXAMPLE: EXECUTING THE PUBLIC PRIVATE PARTNERSHIP?

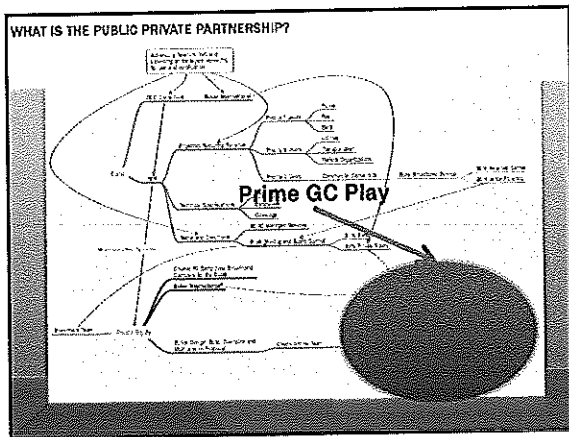


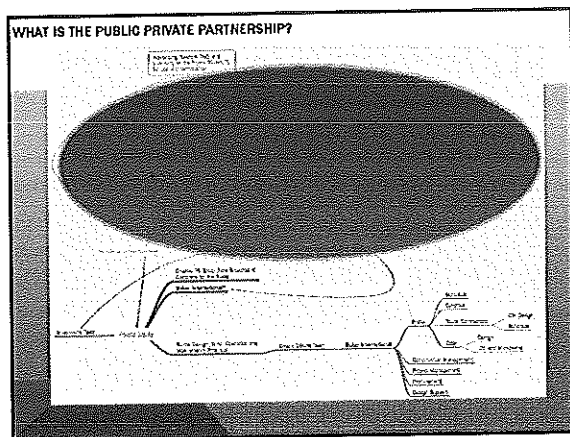
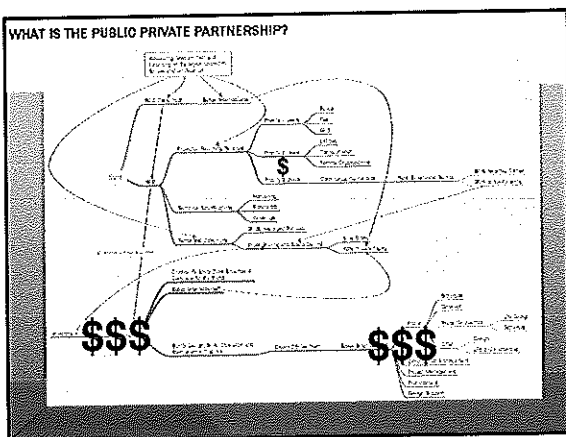
EXAMPLE: EXECUTING THE PUBLIC PRIVATE PARTNERSHIP?

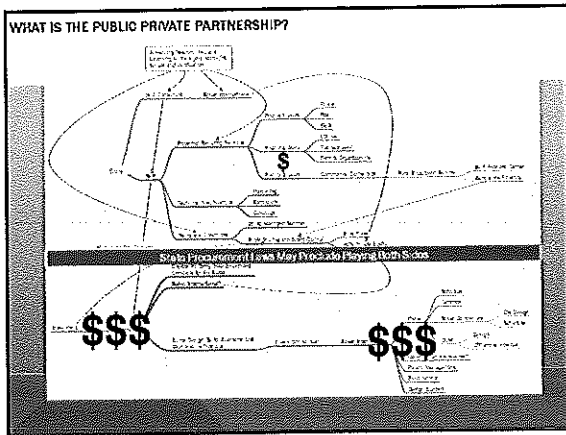
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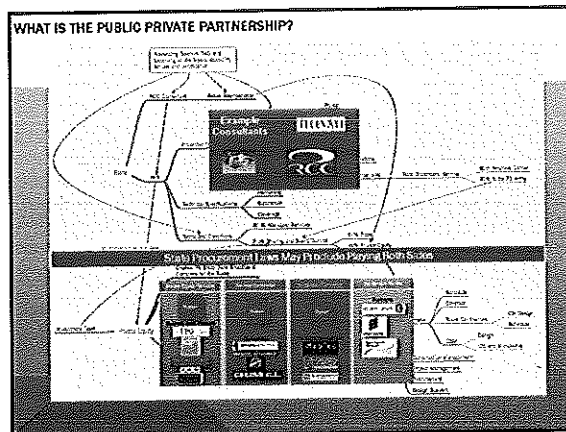
WHAT IS THE PUBLIC PRIVATE PARTNERSHIP?

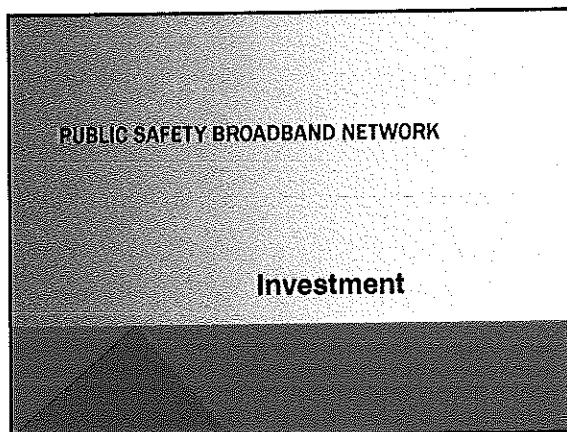




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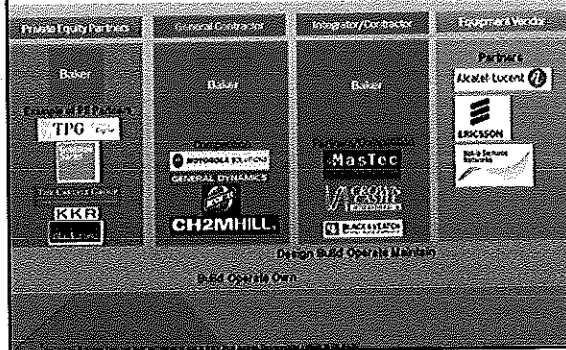




SWOT

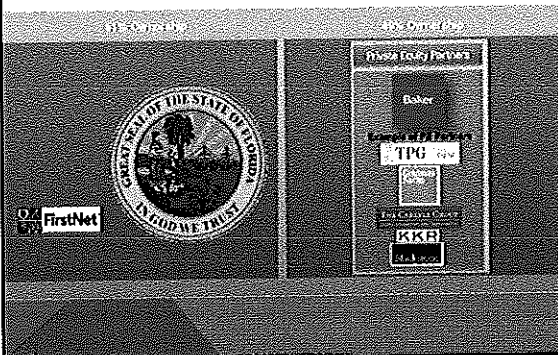
Strengths <ul style="list-style-type: none"> Strong Telecom Resources Lot of Assets (Real Estate) Financial Attractiveness Large Amount of Cash Advanced Local Networks Long Running Network System 	Weaknesses <ul style="list-style-type: none"> Not a Telecom Company Lack of Complete LTE Resources Physical Development and Topo Competition with Communication Unstable Environment Not Community Driven
Opportunities <ul style="list-style-type: none"> Centralized Risk of Technology Economic Boom Private Investment in the State Job Creation Self-Sustainability Revenue Generator for Public Safety Needs Avoids Tax Dollars Pays for First Responders Gear 	Threats <ul style="list-style-type: none"> Spectrum Threat Complete LTE Program Demand for High Paid Resources Possible Future Demands Competing Technologies Competition for Resources Complete Managed Services

How it Works EXAMPLE: PRIVATE EQUITY TEAMING DIAGRAM STATEWIDE BUILD-OUT: CAPITAL PROGRAM



EXAMPLE: OWNERSHIP STAKE

Also represents Board Control of the new entity



Pierce, Timothy J.

From: Bill Esbeck <bill.esbeck@wsta.info>
Sent: Thursday, June 05, 2014 1:50 PM
To: Pierce, Timothy J.
Cc: Bill Esbeck
Subject: touching base

Tim,

I hope all is well with you and that you're settled into your role at DOJ.

I'm wondering if we can set a time in the near future to discuss FirstNet related activity in Wisconsin following the governance event in Wausau.

I'd also be interested in having a small group discussion regarding the capabilities of the BadgerNet for FirstNet transport.

Please let me know what might work in the next month for a discussion.

Thanks,

Bill

*William C. Esbeck
Executive Director
Wisconsin State Telecommunications Association
122 West Washington Avenue, Suite 1050
Madison, WI 53703*

O - 608.729.2451

C - 608.469.7171

www.wsta.info

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June 12, 2014

Sheriff Matt Joski, Chairman
Wisconsin Interoperability Council
620 Juneau Street
Kewaunee, WI 54216-1300

Dear Sheriff Joski:

I am writing to you today as the appointed chairperson of the Public Safety Wireless Broadband Workgroup (PSWBW). Due to personal plans, I will out of the state and unable to attend the June 19, 2014 meeting of the Interoperability Council, and I'm not certain that I'll have the ability to use the teleconference service. I apologize that I will not be able to provide an update on the activities of the workgroup personally.

Since the organizational meeting of PSWBW there has been a lack of direction from the FirstNet organization as to tasks that should be completed by the state. It's my understanding that the primary purpose of the group is to provide input to the Interoperability Council so it may make a proper recommendation to the Governor's office on the FirstNet opt-in/opt-out decision, though that is not specifically noted in Policy Statement #5.

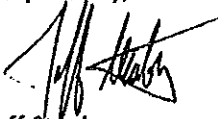
It is my also my understanding that the agenda for the June 19 meeting will include a possible action on a) the report of the DHS Office of Emergency Communications Governance Assessment that was completed earlier this year and b) the state's response to the FirstNet Consultation Packet.

In regard to those items, to this date we have had difficulty in obtaining quorums for our meetings, possibly due to a lack of meaningful business to conduct, or perhaps due to the method by which original members were selected. Most meetings have been informational in nature, with no action items and little change in the agenda from month-to-month. I expect this to change now that FirstNet staff has been hired and is making progress on the information gathering and planning phase.

I look forward to any action by the Interoperability Council that provides additional direction to the ad hoc group, specifically in regard to the appointment of voting/non-voting members and any specific tasks or deliverables that should be included in the group's charter.

Please contact me directly if you have questions.

Respectfully,



Jeff Stauber
PSWBW Chairperson
East Central Region Interoperability Coordinator



**STATE OF WISCONSIN
DEPARTMENT OF JUSTICE**

J.B. VAN HOLLEN
ATTORNEY GENERAL

Kevin M. St. John
Deputy Attorney General

17 West Main Street
P.O. Box 7857
Madison, WI 53707-7857

Tim Pierce
Statewide Interoperability Coordinator
Interoperability Unit
608/261-7536
piercetj@doj.state.wi.us

Date: 6/19/14

To: Interoperability Council Members

From: Tim Pierce, Statewide Interoperability Coordinator

Re: SWIC Update

Sheriff Joski,

Since the last Interoperability Council meeting on April 24th I have been engaged in the following activities:

- Oregon, Montana, FirstNet, and Wisconsin presented to a group of Telecommunications Association Executive Directors on the planning process for the Nationwide Public Safety Broadband Network.
- Homeland Security Funding Advisory Council meeting – Interoperability will be eligible for \$882,000 in FY14 funding
- The APCO Broadband Summit and Expo
- Statewide Communications Interoperability Plan (SCIP) update workshop
- Communications Exercise (COMMEX) Train-the-trainer for the Communications Unit
- SIMCOM 2014
- National Council of Statewide Interoperability Coordinators (NCSWIC) meeting
- Public Safety Communications Research (PSCR) stakeholder conference
- WISCOM operational response

In the upcoming month I will be working on the following tasks

- FEMA Region V FirstNet Confab
- FirstNet Pre-consultation checklist and readiness response
- FEMA Region V Communications Annex
- WISCOM User Group Meetings
- Interoperability Unit Vacancies



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

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James Westover
Deputy SWIC
Interoperability Unit
608/266-9570
westoverjl@doj.state.wi.us

Date: 6/19/14

To: Interoperability Council Members

From: James Westover, Deputy Statewide Interoperability Coordinator 

Re: WISCOM Update

Sheriff Joski:

The purpose of this memo is to update yourself and the members of the Interoperability Council on the current status of the Wisconsin Interoperable System for Communications (WISCOM) trunked radio system.

Currently, there are 96 trunking sites on air as of this memo, which is the combined total of all the state "core" sites (i.e., the original 80 sites purchased in 2010) and new locally or state owned sites purchased since 2010. There are roughly 18,000 registered subscriber radios 1,400 active talkgroups on the system. Work continues in both Kewaunee and Douglas County on getting these "early adopter" subsystems fully operational. Additionally, significant work continues in the City of Greenfield on resolving operational issues to both the City's and WISCOM's satisfaction. New for 2014, both Juneau and Dunn Counties are well underway in their daily use migration projects; however significant work still is needed in both counties before a cutover can occur. The Department of Corrections has begun the first phase of their multi-year project of converting their facilities to WISCOM sites as well.

This spring, we have discovered that significant state network connectivity issues that is hindering the proper inter-site operation of the WISCOM system. In southeast Wisconsin alone it has been identified that several fiber optic and/or microwave connections need to be reconfigured, replaced or added. It is likely that similar issues are also affecting other parts of the State. Some of these actions have already been undertaken, but several are still outstanding due to a lack of available staff, test equipment and access to the fiber network end to end. The State is in the opening stages of a possible microwave network expansion in the southeast to help alleviate the connectivity problems.

In the City of Greenfield, several network configurations along with failed network hardware were affecting intra-site and inter-site performance were discovered. They were promptly fixed, but only after repeated thorough network tests were undertaken by EF Johnson and DOT staff. This network testing should be performed statewide before we can consider it fully resolved.

At DOC Waupun, the WISCOM implementation project was going to use BadgerNet as the network backhaul, but during initial testing it was failing to perform adequately. Upon further research about what WISCOM requires for network backhaul it was discovered that BadgerNet, which was once thought to be an acceptable backhaul medium for WISCOM, is not capable of handling the data needed in its current configuration. The DOJ Interoperability Unit reached out to State CIO David Cagigal for assistance, who has engaged the state Department of Administration and AT&T on finding possible resolutions. It appears that a tentative solution has been found, however it will require time and financial support to implement.

Paul Wittkamp from Department of Health Services (DHS) recently let me know that the Wisconsin Hospital Emergency Preparedness Program (WHEPP) rollout of WISCOM continues and to date there are 121 of 134 hospitals online and able to access WISCOM. Current challenges are training, equipment familiarization and creating a WHEPP users group to tie individual efforts together as needed.

Lastly, the DOJ Interoperability Unit has submitted a budget paper to the Division of Law Enforcement Services requesting additional staff to help the Unit fulfil the Department's WISCOM duties of outreach and training, as enumerated by the existing written agreement between DOJ and DOT.



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Tim Pierce
Statewide Interoperability Coordinator
Interoperability Unit
608/261-7536
piercetj@doj.state.wi.us

Date: 6/19/14

To: Interoperability Council Members

From: ^{TP}Tim Pierce, Statewide Interoperability Coordinator

Re: Discussion and Possible Action on Governance Assessment Report

Sheriff Joski,

On April 24th the Interoperability Council received the Governance Assessment Report from the Office of Emergency Communications. At that time the Council passed a motion to table the report so the council members would be able to review the document internally before releasing it.

Since that time period Interoperability staff has received numerous requests regarding the status of the report. Negative feedback was received at a Regional Interoperability Council meeting regarding the report not being released.

I strongly urge the Interoperability Council to release the Governance Assessment Report to the public and have a 30 day comment period prior to taking any formal action on the recommendations.



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Tim Pierce
Statewide Interoperability Coordinator
Interoperability Unit
608/261-7536
piercetj@doj.state.wi.us

Date: 6/19/14

To: Interoperability Council Members

From: Tim Pierce, Statewide Interoperability Coordinator

Re: Discussion and Possible Action on Statewide Communications Interoperability Plan (SCIP)

Sheriff Joski,

On May 12th and 13th approximately 50 stakeholders from around the state attended a two day workshop to provide input into the new version of the Statewide Communications Interoperability Plan.

As a result of their input we now have a new draft strategic plan with initiatives, long term and short term goals, and measures of success which will be Wisconsin's Interoperability roadmap for the next three to five years.

I recommend the Interoperability Council open a 30 day comment period on the SCIP prior to formal adoption.



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Kevin M. St. John
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Madison, WI 53707-7857

Tim Pierce
Statewide Interoperability Coordinator
Interoperability Unit
608/261-7536
piercetj@doj.state.wi.us

Date: 6/19/14

To: Interoperability Council Members

From: Tim Pierce, Statewide Interoperability Coordinator

Re: Discussion and Possible Action on Initial Consultation Participants

Sheriff Joski,

On April 30th, 2014 FirstNet provided Wisconsin with an Initial Consultation Package. Since receiving the package, the Interoperability Unit has been working with the State CIO to gather the required information and prepare a formal response.

FirstNet has specifically requested that Wisconsin identify attendees in addition to the Single Point of Contact. This information will be used to understand which local, regional, and tribal representation will be involved, as well as to prepare materials for attendees.

I am looking for a formal recommendation from the Interoperability Council on FirstNet Initial Consultation attendees.

Based on other states' responses I recommend the following required attendees:

- Statewide Interoperability Coordinator – Tim Pierce
- State Chief Information Office – David Cagigal
- Interoperability Council Chair – Sheriff Matt Joski
- Staff representative of Governor Walker

I also recommend the following desired attendees:

- All other Interoperability Council members
- Regional Interoperability Coordinators
- Tithi Chattopadhyay - PSC
- Any other essential organizations or individuals you deem necessary

Pierce, Timothy J.

From: Firstnet Consultation <Firstnet.Consultation@firstnet.gov>
Sent: Wednesday, April 30, 2014 1:02 PM
To: Firstnet Consultation
Subject: FirstNet - Initial Consultation Package
Attachments: 20140430 Single Point Of Contact (SPOC) Initial Consultation Package.pdf

Dear State Single Point of Contact:

Attached you will find the FirstNet Initial Consultation Package. This package is the next step toward planning for individual state and territory initial consultation meetings and includes an introductory letter, a readiness checklist, a list of proposed discussion topics, the initial consultation meeting agenda, and an instruction sheet.

Please take note of the sequence of activities related to initial consultation over the next several days, weeks, and months:

- April 30 – May 2: FirstNet calls each SPOC to confirm receipt of the initial consultation package.
- May 12 – June 30: FirstNet holds pre-consultation conference calls with each state or territory to clarify or answer any questions about the initial consultation package.
- May – October: FirstNet reviews materials submitted by each state or territory and prepares for on-site initial consultation meetings.
- July – November: FirstNet holds initial consultation meetings with each state or territory.

To schedule a one-hour pre-consultation conference call, please reply to this email with your preferred day and time, or call Avis Taylor-Ikeji at 202-482-4284. She will work to accommodate your preferred time when scheduling your call.

This link directs you to the state consultation page on the FirstNet website: <http://firstnet.gov/consultation>. Please use this link to find additional information about consultation, including a link to the attached Initial Consultation Package.

Please contact me with any questions. I look forward to working with each of you.

Sincerely,

Dave

David M. Buchanan
First Responder Network Authority - FirstNet
david.buchanan@firstnet.gov
202-482-2706

Pierce, Timothy J.

From: Firstnet Consultation <Firstnet.Consultation@firstnet.gov>
Sent: Friday, May 23, 2014 8:40 AM
Cc: Firstnet Consultation
Subject: FW: FirstNet - Initial Consultation Package
Attachments: 20140430 Single Point Of Contact (SPOC) Initial Consultation Package.pdf

Dear State Single Point of Contact:

This is a follow-up to my April 30 email to you regarding the FirstNet Initial Consultation Package. I want to highlight two reminders:

- Please consider scheduling a pre-consultation conference call with FirstNet. On this call we can clarify any issues and answer any questions you have about the Initial Consultation Package.
- Once your Readiness Checklist materials are completed, please send the materials to this email address. We will review your information and schedule your Initial Consultation meeting after we receive your checklist materials.

Please contact me with any questions. Again, I look forward to working with each of you.

Dave

David M. Buchanan
First Responder Network Authority - FirstNet
david.buchanan@firstnet.gov
202-482-2706

From: Firstnet Consultation
Sent: Wednesday, April 30, 2014 2:02 PM
To: Firstnet Consultation
Subject: FirstNet - Initial Consultation Package

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Attached you will find the FirstNet Initial Consultation Package. This package is the next step toward planning for individual state and territory initial consultation meetings and includes an introductory letter, a readiness checklist, a list of proposed discussion topics, the initial consultation meeting agenda, and an instruction sheet.

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Please contact me with any questions. I look forward to working with each of you.

Sincerely,

Dave

David M. Buchanan
First Responder Network Authority - FirstNet
david.buchanan@firstnet.gov
202-482-2706



Dear State Single Point of Contact (SPOC):

Section 6206(c)(2)(A) of the Middle Class Tax Relief and Job Creation Act of 2012 (Act) requires that:

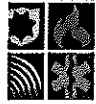
In developing requests for proposals and otherwise carrying out its responsibilities under this Act, the First Responder Network Authority [FirstNet] shall consult with regional, State, tribal, and local jurisdictions regarding the distribution and expenditure of any amounts required to carry out the policies established under paragraph (1) [of section 6206(c)], including with regard to the—(i) construction of a core network and any radio access network build out; (ii) placement of towers; (iii) coverage areas of the network, whether at the regional, State, tribal, or local level; (iv) adequacy of hardening, security, reliability, and resiliency requirements; (v) assignment of priority to local users; (vi) assignment of priority and selection of entities seeking access to or use of the nationwide public safety interoperable broadband network established under subsection (b); and (vii) training needs of local users (See Appendix 5).

Over the last year, FirstNet has worked to establish the mechanisms and relationships necessary to ensure effective consultation with each state and territory (hereafter referred to as “state”). We thank you for your participation in our regional workshops, State and Local Implementation Grant Program (SLIGP) workshops, the monthly SPOC calls and quarterly SPOC webinars.

FirstNet is now prepared to take the next steps in the state consultation process required under the Act. State consultation will be an active, iterative process. Throughout the process, FirstNet will work with the National Telecommunications and Information Administration (NTIA) to ensure that the consultation activities align with your SLIGP planning efforts. The end goal of this effort is for FirstNet to produce a state plan (and eventually an operational broadband network) that meets the needs of your public safety community.

This next step in the state consultation process will be an initial meeting in your state. The purpose of this initial consultation is to understand the unique needs of your state, share information about FirstNet and the overall consultation process, and to begin a dialogue on how to collaborate with your state as FirstNet works toward the development of your state plan. This meeting is designed as a working session to exchange ideas, provide updates, explain the overall process in detail, and begin the collection of your requirements. The draft agenda for these meetings is included here as Appendix 3. To prepare for these meetings, we are asking for your cooperation in the following process:

1. Each state is provided with this “Initial Consultation Package” for the SPOC to complete. This package includes:
 - **Readiness Checklist (Appendix 1):** This information must be completed and returned to FirstNet. The checklist includes items such as proposed attendees and proposed dates for the initial consultation meeting.
 - **Requested Discussion Topics (Appendix 2):** During the initial meeting, FirstNet would welcome an update on relevant activities and issues for your state. The attached topics are a recommended list of areas to cover. Please feel free to add to or comment upon this list. You may provide information on these topics prior to the meeting (including key questions that you may have). This information will greatly assist with our meeting preparation.
2. FirstNet will contact you to confirm receipt of the initial consultation package and to answer any questions the initial consultation process.



3. Upon completion of the Readiness Checklist, the SPOC shall email the information to FirstNet. Please send the completed checklists, and letter indicating your state's readiness to proceed with initial consultation, to FirstNet.Consultation@firstnet.gov. Our goal is to schedule initial consultation meetings between July 1 and November 30, 2014.
4. Upon receiving and reviewing your information FirstNet will contact you to schedule your initial consultation meeting.

Following the initial consultation meeting, FirstNet will coordinate with your state to schedule subsequent meetings to address the specific subjects set forth in sections 6206(c)(1) and 6206(c)(2)(A) of the Act. Please contact me with any questions or clarifications. I look forward to working with you.

Thank you and best regards,

David M. Buchanan
Director of State Consultation
First Responder Network Authority - FirstNet
david.buchanan@firstnet.gov
202-482-2706

Appendix 1 – Readiness Checklist

#	Description	Rationale	Request	Response
1	Governance Body: Provide a current membership list, organizational chart, and any other information available on your governance body.	This information will help FirstNet better understand the representative composition of the governance body and how it makes decisions or reaches consensus.	Membership list, minutes from previous meetings, organizational chart, charter (if it exists), legislation or executive orders pertinent to the governance body (if they exist), narrative of decision making authority, and any other relevant information.	Attached <input type="checkbox"/>
2	Attendees: In addition to the SPOC, who else does your state propose attend the initial consultation meeting?	This information will be used to understand which local, regional and tribal representation will be involved, as well as to prepare materials for attendees.	List of proposed attendees including, name, title, agency, and discipline.	Attached <input type="checkbox"/>
3	Scheduling: Provide a list of available dates (after July 1, 2014) and locations for the initial consultation meeting.	FirstNet's goal is to schedule these meetings between July 1 and November 30, 2014 for all 56 states and territories. Currently FirstNet is planning on sending 5-7 representatives for 1 to 2 days.	List of at least three proposed dates, locations and venues along with any other information that could drive scheduling choices.	Attached <input type="checkbox"/>
4	Wireless Contract Vehicles: Provide any existing contract vehicles/terms and available usage information for wireless voice and data services used by your state and/or metropolitan areas, where permitted.	This information will be used to assist FirstNet with business planning efforts, providing an understanding of the services and pricing plans currently provided to state and local public safety that choose to leverage the state contract.	Copy of contract vehicles and any available usage information (e.g., data and voice usage, number of users/agencies, costs, types of services, etc.), where permitted.	Attached <input type="checkbox"/>
5	Outreach Plan: Provide your detailed method and plan for education, outreach, and training to multi-discipline, public safety, and other government users.	FirstNet will review this information prior to the meeting to be prepared to discuss how to best support your state's outreach efforts. The state and FirstNet will align vision and strategy for outreach to ensure goals are complementary.	Copies of state outreach strategy, or synopsis of state's current broadband outreach methods/plan, and copies of any materials that have been used by state for outreach.	Attached <input type="checkbox"/>
6	Barriers: Describe any specific legal (e.g., existing laws or regulations) or non-legal issues that could impede your ability to participate fully in the consultation process.	This information will provide FirstNet the opportunity to plan the remainder of the consultation process in a manner that addresses any unique issues or concerns in your state.	Narrative of any legal or non-legal issues.	Attached <input type="checkbox"/>



Appendix 2 – Requested Discussion Topics

During the initial consultation meeting, FirstNet welcomes an update on relevant activities and issues for your state. The attached topics are a recommended list of areas to cover. Please feel free to add to or comment upon this list. You may provide information on these topics prior to our meeting (including key questions). This information will greatly assist with our meeting preparation.

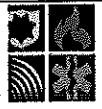
#	Topic	Discussion
1	State's Governance Process	Is your governance body in place and meeting on FirstNet issues? What is the organization and how does it ensure local input? Does your state have a description of its state legislative process and authorities to better understand how a state plan could be presented and approved by the governor?
2	Metropolitan / Rural / Tribal POCs	Has your state included representatives from metropolitan, rural, and tribal jurisdictions in your governance body? Have Points of Contact (POCs) from these areas been identified for specific outreach and education? How will your state engage these and other diverse stakeholders during the consultation process?
3	Eligible Users	Describe plans to identify potential users for the public safety broadband network within your state, including local, tribal and other potential users. To utilize the same data set and analysis tools, the U.S. Department of Homeland Security Office of Emergency Communications (OEC) Mobile Data Survey Tool (MDST) is available to help states and FirstNet prepare for consultation relating to users.
4	Coverage	Has your state participated in the optional OEC coverage workshops? Has your state governance body had meetings or discussions about coverage requirements?
5	Public Safety Stakeholders	Has your state created a list of public safety stakeholders? For instance, does your state have a list of public safety associations in your state with points of contact (e.g., state fire/law enforcement/EMS associations)?
6	Public Safety Meetings and Events	Can your state provide a schedule of public safety association events and meetings in your state during the next year?
7	Major State Events	Can your state provide a schedule of major events planned in state that have a significant impact on public safety (e.g., state fairs, motorcycle rallies, first night events on New Year's Eve, etc.)?
8	State Specific Information	Is there any other state specific or unique information that you would like to provide to FirstNet for discussion during the initial consultation meetings?



Appendix 3 – Initial Consultation Meeting Agenda

The proposed agenda for the initial consultation meeting includes detailed discussions around:

#	Topic	Discussion
1	Introductions	An introduction of the FirstNet team and representatives from the states.
2	State or Territory Update	Review of the discussion topics (Appendix 2) as well as any additional topics or questions identified by your state, allowing time for the state to bring up any areas of discussion that it feels are necessary to facilitate a smooth consultation process.
3	FirstNet Update	An update on FirstNet activities related to technical design, organization, outreach and overall network policies.
4	Consultation Process	A delineation of the consultation process, timeframe, key steps and strategy.
5	Roles and Responsibilities	A discussion around the responsibilities and roles for all of the FirstNet and state officials and major stakeholders.
6	Eligible Users	A review of the baseline information provided by FirstNet about potential users in each state. This will include a background page, instructions for updates, and a form to use to provide the required feedback.
7	Coverage	A definition of coverage will be provided and a guided conversation will occur to help states begin to think about coverage needs. FirstNet will explain the planned process to gather state inputs on coverage needs including any tools that may be used in the process. Additional information may be provided.
8	Joint Outreach Planning	A working session to identify how FirstNet can best support outreach efforts in your state based on a review of material provided in the Readiness Checklist.
9	Next Steps	A discussion on joint outreach activities, completion of the user baseline, and any additional next steps identified in the meeting.



Appendix 4 – Readiness Checklist Instructions

Sending Checklist

As noted above, when your state has completed the checklist and is ready to begin consultation, please email the checklist items to: FirstNet.Consultation@FirstNet.gov. The email shall include an affirmation that your state is ready to proceed and shall include the checklist items. The email should be sent by the SPOC or otherwise indicate that the information is sent with the SPOC's approval.

Saving and Naming Documents

To help FirstNet review and manage your documents, please title your documents with your state abbreviation first, followed by the name of the content. For example, if Michigan is submitting its outreach plan, please save this document as:

- "MI-Outreachplan.docx."

Or if Pennsylvania is submitting its governance body minutes, please save it as:

- "PA-Governancebodyminutes.docx"

Alternatively, you may save all Appendices in a single saved document. If you do this, please clearly label each new page or section in the document, so that it is easy to identify the beginning and end of each section.

Materials

We are aware some of the checklist items were also items included in your SLIGP application from March 2013. If you include any information from your SLIGP application, please ensure that the information is up to date and that it reflects current activity, not merely planned activities.

If you do not have a submission for a checklist item, please note that in your submission.

Appendix 5 – Relevant Provisions of the Middle Class Tax Relief and Job Creation Act of 2012 (Act)

SEC. 6206. POWERS, DUTIES, AND RESPONSIBILITIES OF THE FIRST RESPONDER NETWORK AUTHORITY.

(a) General Powers

The First Responder Network Authority shall have the authority to do the following:

- (1) To exercise, through the actions of its Board, all powers specifically granted by the provisions of this subtitle, and such incidental powers as shall be necessary.
- (2) To hold such hearings, sit and act at such times and places, take such testimony, and receive such evidence as the First Responder Network Authority considers necessary to carry out its responsibilities and duties.
- (3) To obtain grants and funds from and make contracts with individuals, private companies, organizations, institutions, and Federal, State, regional, and local agencies.
- (4) To accept, hold, administer, and utilize gifts, donations, and bequests of property, both real and personal, for the purposes of aiding or facilitating the work of the First Responder Network Authority.
- (5) To spend funds under paragraph (3) in a manner authorized by the Board, but only for purposes that will advance or enhance public safety communications consistent with this title.
- (6) To take such other actions as the First Responder Network Authority (through the Board) may from time to time determine necessary, appropriate, or advisable to accomplish the purposes of this title.

(b) Duty and responsibility to deploy and operate a nationwide public safety broadband network

(1) **In general**— The First Responder Network Authority shall hold the single public safety wireless license granted under section 6201 and take all actions necessary to ensure the building, deployment, and operation of the nationwide public safety broadband network, in consultation with Federal, State, tribal, and local public safety entities, the Director of NIST, the Commission, and the public safety advisory committee established in section 6205(a), including by, at a minimum—

- (A) ensuring nationwide standards for use and access of the network;
- (B) issuing open, transparent, and competitive requests for proposals to private sector entities for the purposes of building, operating, and maintaining the network that use, without materially changing, the minimum technical requirements developed under section 6203;
- (C) encouraging that such requests leverage, to the maximum extent economically desirable, existing commercial wireless infrastructure to speed deployment of the network; and
- (D) managing and overseeing the implementation and execution of contracts or agreements with non-Federal entities to build, operate, and maintain the network.

(2) Requirements

In carrying out the duties and responsibilities of this subsection, including issuing requests for proposals, the First Responder Network Authority shall—

- (A) ensure the safety, security, and resiliency of the network, including requirements for protecting and monitoring the network to protect against cyberattack;
- (B) promote competition in the equipment market, including devices for public safety communications, by requiring that equipment for use on the network be—
 - (i) built to open, non-proprietary, commercially available standards;
 - (ii) capable of being used by any public safety entity and by multiple vendors across all public safety broadband networks operating in the 700 MHz band; and
 - (iii) backward-compatible with existing commercial networks to the extent that such capabilities are necessary and technically and economically reasonable;
- (C) promote integration of the network with public safety answering points or their equivalent; and
- (D) address special considerations for areas or regions with unique homeland security or national security needs.

(3) Rural coverage

In carrying out the duties and responsibilities of this subsection, including issuing requests for proposals, the nationwide, interoperable public safety broadband network, consistent with the license granted under section 6201, shall require deployment phases with substantial rural coverage milestones as part of each phase of the construction and deployment of the network. To the maximum extent economically desirable, such proposals shall include partnerships with existing commercial mobile providers to utilize cost-effective opportunities to speed deployment in rural areas.

(4) Execution of authority

In carrying out the duties and responsibilities of this subsection, the First Responder Network Authority may—

- (A) obtain grants from and make contracts with individuals, private companies, and Federal, State, regional, and local agencies;
- (B) hire or accept voluntary services of consultants, experts, advisory boards, and panels to aid the First Responder Network Authority in carrying out such duties and responsibilities;
- (C) receive payment for use of—
 - (i) network capacity licensed to the First Responder Network Authority; and
 - (ii) network infrastructure constructed, owned, or operated by the First Responder Network Authority; and
- (D) take such other actions as may be necessary to accomplish the purposes set forth in this subsection.

(c) Other Specific Duties and Responsibilities

(1) Establishment of Network Policies.—In carrying out the requirements under subsection (b), the First Responder Network Authority shall develop—

- (A) requests for proposals with appropriate—
 - (i) timetables for construction, including by taking into consideration the time needed to build out to rural areas and the advantages offered through partnerships with existing commercial providers under paragraph (3);
 - (ii) coverage areas, including coverage in rural and nonurban areas;
 - (iii) service levels;
 - (iv) performance criteria; and
 - (v) other similar matters for the construction and deployment of such network;
- (B) the technical and operational requirements of the network;
- (C) practices, procedures, and standards for the management and operation of such network;
- (D) terms of service for the use of such network, including billing practices; and
- (E) ongoing compliance review and monitoring of the—
 - (i) management and operation of such network;
 - (ii) practices and procedures of the entities operating on and the personnel using such network; and
 - (iii) necessary training needs of network operators and users.

(2) State and Local Planning.—

(A) REQUIRED CONSULTATION.—In developing requests for proposals and otherwise carrying out its responsibilities under this Act, the First Responder Network Authority shall consult with regional, State, tribal, and local jurisdictions regarding the distribution and expenditure of any amounts required to carry out the policies established under paragraph (1), including with regard to the—

- (i) construction of a core network and any radio access network build out;
- (ii) placement of towers;
- (iii) coverage areas of the network, whether at the regional, State, tribal, or local level;
- (iv) adequacy of hardening, security, reliability, and resiliency requirements;
- (v) assignment of priority to local users;
- (vi) assignment of priority and selection of entities seeking access to or use of the nationwide public safety interoperable broadband network established under subsection (b); and
- (vii) training needs of local users.

(B) Method of Consultation

The consultation required under subparagraph (A) shall occur between the First Responder Network Authority and the single officer or governmental body designated under section 6302(d).



2. Attendee List

Required Executive Staff

The following officials are required at the initial consultation meeting. These key officials will be in attendance at the initial meeting.

Name	Title	Agency	Discipline	Stakeholder Role
Mona Dohman	Commissioner of Public Safety	Dept of Public Safety	Cabinet; Public Safety	State SPOC; Commissioner/cabinet member
Mark Dunaski	Assistant Commissioner, Public Safety	Dept of Public Safety	Executive; Public Safety	SECB chair; also, Governor's executive staff for communications in Minnesota
Brandon Abley	Statewide Interoperability Program Manager	Dept of Public Safety	Public Safety	Minnesota-FirstNet program manager; also, SWIC
Carolyn Parnell	Chief Information Officer	Minnesota Information Technology ("MnIT")	Cabinet; CIO	State Chief Information Officer; Commissioner/cabinet member

Desired Attendees (Key Stakeholders)

The following officials are desired at the initial consultation meeting. They will be invited to the initial consultation and the Minnesota-FirstNet program shall endeavor to ensure they have representation at the event.

Name	Title	Agency	Discipline	Stakeholder Role
Jackie Mines	Director, Emergency Communications	Dept of Public Safety	Public Safety	Director for the ECN, the agency overseeing 911, radio, and broadband programs
Mukthar Thakur or Tim Lee	Director and Assistant Director, Electronic Communications	Department of Transportation	Engineering; transportation; public safety; radio communications	Director for agency overseeing Minnesota ARMER network, 324-site Project-25 radio system with an additional approximately 80 locally-owned sites



MINNESOTA DEPARTMENT OF PUBLIC SAFETY – DIVISION OF EMERGENCY COMMUNICATION NETWORKS

Danna Mackenzie	Director, Broadband Development	Minnesota Broadband Development Office, Dept. of Economic Development	Telecommunications; broadband	Director for agency overseeing broadband infrastructure development in the state
[Delegate TBD]	N/A	Governor's Office	N/A	Representative for the governor's office
Mike Risvoid	Chief, Wayzata Police Department	SECB, Interoperable Data Committee	Law Enforcement	Chair for committee under SECB responsible for approving any major decisions related to FirstNet
[Delegate TBD]	N/A	Tribal Nations	N/A	Advocate for tribal nations in Minnesota. 1 or more key individuals who advocate for tribal issues on a comprehensive basis.



**STATE OF WISCONSIN
DEPARTMENT OF JUSTICE**

**J.B. VAN HOLLEN
ATTORNEY GENERAL**

**Kevin M. St. John
Deputy Attorney General**

17 West Main Street
P.O. Box 7857
Madison, WI 53707-7857

Tim Pierce
Statewide Interoperability Coordinator
Interoperability Unit
608/261-7536
piercetj@doj.state.wi.us

Date: 6/19/14

To: Interoperability Council Members

From: Tim Pierce, Statewide Interoperability Coordinator

Re: Discussion and Possible Action on Wisconsin State Point of Contact

Sheriff Joski,

On August 16th 2012 Governor Walker designated, by letter, "the Interoperability Council as Wisconsin's coordinator for the nationwide Public Safety Wireless Broadband Project (PSWB) and serve as the point of contact for consultation with FirstNet."

Currently on the National Telecommunications & Information Administration FirstNet State/Territory Single Points of Contact (SPOC) the Attorney General is listed for Wisconsin.

Since many interested stakeholders are looking to contact the SPOC for planning purposes I have engaged in a conversation with NTIA to have my name listed on their website for contact purposes.

NTIA has requested that the Interoperability Council formally adopt a motion clarifying the Single Point of Contact for Wisconsin.



SCOTT WALKER
OFFICE OF THE GOVERNOR
STATE OF WISCONSIN

P.O. Box 7863
MADISON, WI 53707

August 16, 2012

John Murray
Executive Director
Wisconsin Office of Justice Assistance
1 S. Pinckney St, Suite 615
Madison, WI 53703-3220

Dear Executive Director Murray,

The First Responder Network Authority, FirstNet, an authority within the National Telecommunications and Information Administration has been charged with implementation and operation of a nationwide broadband network to assist public safety official in safely performing their jobs and to work in conjunction with federal, state, and local officials.

Upon review of the Act's provisions by the State Homeland Security Advisor and Chief Information Officer of the Division of Enterprise Technology, I am designating the Interoperability Council as Wisconsin's coordinator for the nationwide Public Safety Wireless Broadband Project (PSWB) and serve as the point of contact for consultation with FirstNet. In accordance with Wis. Stat. §§ 16.964 and 16.9645, please work in conjunction with the Office of Justice Assistance.

Sincerely,

A handwritten signature in black ink, appearing to be "Scott Walker".

Scott Walker
Governor



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

J.B. VAN HOLLEN
ATTORNEY GENERAL

Kevin M. St. John
Deputy Attorney General

17 West Main Street
P.O. Box 7857
Madison, WI 53707-7857

Tim Pierce
Statewide Interoperability Coordinator
Interoperability Unit
608/261-7536
piercetj@doj.state.wi.us

Date: 6/19/14

To: Interoperability Council Members

From: Tim Pierce, Statewide Interoperability Coordinator

Re: Interoperability Council Membership

Sheriff Joski,

I have been working on ensuring that we have formal documentation for each of the Interoperability Council members. While researching, I have found formal designation letters for the following:

- The Secretary of Transportation (Jeff Ohnstad)
- A Representative from the Department of Administration with knowledge of information Technology (David Cagigal)

I am unable to locate formal designation letters for the following positions and if they do exist I request they be sent to me for record keeping:

- The Attorney General
- The Adjutant General
- The Secretary of Natural Resources

I have found formal acceptance letters for the following appointees:

- A Chief of Police (Tom Czaja)
- A Sheriff (Matt Joski)
- A Chief of a Fire Department (Steve Hanson)
- A Director of Emergency Medical Services (Mindy Allen)
- A Local Government Elected Official (Jon Freund)
- A Local Emergency Management Director (William Stolte)
- A Representative of a Federally recognized American Indian Tribe or Band in this state (Rich VanBoxtel)
- A Hospital Representative (Lynn Schubert)

The Interoperability Council currently has the following appointee vacancies

- A Local Health Department Representative
- One other person with relevant experience or expertise in interoperable communications



Wisconsin Department of Transportation

www.dot.wisconsin.gov

Scott Walker
Governor

Mark Gottlieb, P.E.
Secretary

Office of the Secretary
4802 Sheboygan Avenue, Room 120B
P O Box 7910
Madison, WI 53707-7910

Telephone: 608-266-1113
FAX: 608-266-9912
E-mail: sec.exec@dot.wi.gov

April 15, 2013

Lara Kenny
Homeland Security Program Director
Office of Justice Assistance
1 S. Pinckney Street, Suite 615
Madison, WI 53703-3220

Dear Ms. Kenny:

Thank you for your letter regarding representation from the Department of Transportation to the Statewide Interoperability Council.

In an effort to ensure continuity, I have elected to designate Engineering Chief Jeff Ohnstad of the Wisconsin State Patrol represent me on this council. I will inform him accordingly.

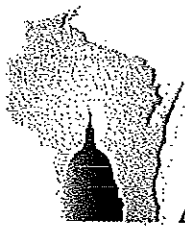
Thank you for bringing this matter to my attention.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Gottlieb".

Mark Gottlieb, P.E.
Secretary

cc: Superintendent Stephen Fitzgerald
Engineering Chief Jeff Ohnstad



WISCONSIN DEPARTMENT OF
ADMINISTRATION

SCOTT WALKER
GOVERNOR

MIKE HUEBSCH
SECRETARY

Office of the Secretary
Post Office Box 7864
Madison, WI 53707-7864
Voice (608) 266-1741
Fax (608) 267-3842

March 5, 2013

David Cagigal
Division of Enterprise Technology
Department of Administration
101 E. Wilson Street, 8th Floor
Madison, WI 53702

Dear Mr. Cagigal:

Pursuant to s. 15.107(18), Wis. Stats., I hereby designate you to serve as the representative of the Department of Administration with knowledge of information technology, to serve on the Interoperability Council.

Sincerely,

Mike Huebsch
Secretary of Administration



POLICE DEPARTMENT VILLAGE OF FOX POINT

CHIEF THOMAS J. CZAJA
CAPTAIN GERALD E. LAMM

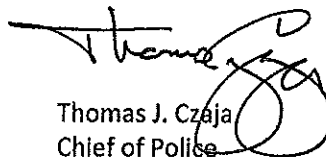
7300 NORTH SANTA MONICA BOULEVARD FOX POINT, WISCONSIN 53217
(414) 351-8911 BUSINESS (414) 351-8907 FAX

Ms. Lara Kenny
Homeland Security Program Director
Wisconsin Office of Justice Assistance
1 S. Pinckney Street
Suite 615
Madison, WI 53703-3220

Dear Ms. Kenny:

I do wish to continue in my role as the Police Chief member of the Interoperability Council and the Vice Chair. Enclosed is a letter of appointment to the IC from Governor Doyle and a letter from Governor Walker appointing me as Vice Chairman of the IC which expires on May 1, 2013.

Sincerely,


Thomas J. Czaja
Chief of Police

TJC/



SCOTT WALKER
OFFICE OF THE GOVERNOR
STATE OF WISCONSIN

P.O. Box 7863
MADISON, WI 53707

February 21, 2012

Dear Chief Czaja:

I am pleased to appoint you as Vice Chairman of the State Interoperability Board effective February 21, 2012 until May 01, 2013. Your experience, knowledge, and dedication will be a true asset to my administration and a great benefit to the people of Wisconsin.

I look forward to working with you to find innovative ways of delivering services and implementing positive change for the citizens of our state.

Sincerely,


Scott Walker
Governor

RECEIVED
FOX POINT POLICE DEPT.

FEB 27 2012

BY: 



JIM DOYLE
GOVERNOR
STATE OF WISCONSIN

February 2, 2010

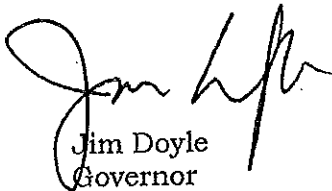
Chief Thomas Czaja
Milwaukee County Law Enforcement Executives Association
7300 North Santa Monica Boulevard
Milwaukee, Wisconsin 53217

Dear Chief Czaja:

I am pleased to reappoint you to the State Interoperability Council, effective February 2, 2010. Your experience, knowledge, and dedication continue to be a true asset to my administration and a great benefit to the people of Wisconsin.

I look forward to working with you to find creative ways of delivering services and implementing positive change for the citizens of our state.

Sincerely,


Jim Doyle
Governor



KEWAUNEE COUNTY SHERIFF'S DEPARTMENT

620 Juneau Street
Kewaunee, Wisconsin 54216
Telephone: 920-388-3100
Fax: 920-388-3998

MATTHEW J. JOSKI
SHERIFF

April 8, 2013

Lara Kenny
Homeland Security Program Director
Wisconsin Office of Justice Assistance
1 S. Pinckney Street, Suite 615
Madison, WI 53703-3220

Greetings,

Please let this letter serve as my formal acceptance of my appointment on the Wisconsin Interoperability Council representing the Wisconsin Badger State Sheriffs' Association.

It has been an extreme honor to serve alongside the many dedicated men and women of this council, and it will be my privilege to continue the work we have started.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Matt Joski".

Matthew J. Joski, Sheriff
Kewaunee County Sheriff's Department



Racine Fire Department
810 Eighth St, Racine WI 53403

April 8, 2013

Ms. Lara Kenny, Homeland Security Program Director
Office of Justice Assistance
1 S Pinckney Street
Madison, WI 53703-3220

Dear Ms. Kenny;

Regarding your letter dated April 3rd, 2013 and the Interoperability Council, I would be pleased to continue serving the Interoperability Council in my capacity as Fire Chief representing the Fire Service in Wisconsin.

Thank you for your letter and I look forward to continuing our work on Interoperability in the State of Wisconsin.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Hansen", written over a horizontal line.

Steve Hansen, Fire Chief

State of Wisconsin

SCOTT WALKER
Governor



1 S Pinckney Street
Suite 615
Madison WI 53703-3220

Phone: (608) 266-3323
Fax: (608) 266-6676
<http://oja.wi.gov>

April 3, 2013

Steve Hansen
Racine Fire Department
810 8th St
Racine, WI 53403-1433

Dear Chief Hansen,

The Interoperability Council was established under Wis. Stats. 15.107 and 16.9645 in March 2008 to develop strategies and recommend standards and guidelines for achieving statewide communications interoperability for Wisconsin's public safety community. The Council advises the Office of Justice Assistance (OJA) on the allocation of homeland security grants and other funding available for the Wisconsin Interoperability Initiative.

The Interoperability Council consists of five statutory positions, and ten appointed positions. Currently you serve in the role of Fire Chief; we want to confirm you wish to continue to serve in this role.

I would greatly appreciate a letter formally accepting this appointment, sent to my attention. Thank you for your support and feel free to contact me with any questions.

Sincerely,

Lara Kenny
Homeland Security Program Director

Wisconsin EMS Association
Your voice for EMS



April 7, 2013

Office of Justice Assistance
Attn: Lara Kenny
1 S Pinckney Street, Suite 615
Madison, WI 53703-3220

Dear Ms. Kenny;

Please accept this letter as my formal acceptance for reappointment to the Interoperability Council in the role of EMS Director.

Please let me know should you need any additional information.

Sincerely;

A handwritten signature in cursive script that reads 'Mindy Allen'.

Mindy Allen
Executive Director



SUN PRAIRIE CITY COUNCIL

300 East Main Street
Sun Prairie, WI 53590-2227
(608) 825-1193
FAX (608) 825-1183
www.cityofsunprairie.com

Ms. Lara Kenny
Office of Justice Assistance
1 S Pinckney Street
Suite 615
Madison, WI 53703-3220

Dear Ms. Kenny,

Per your request – I am forwarding you a letter to formally accept the appointed position on Interoperability Council in the role as Local Government Official from the City of Sun Prairie.

If you could – perhaps you can update my contact information to reflect the City vs. the business I work for and the corresponding address and spelling of my name. While I receive mail in both places – it is in my opinion more appropriate to utilize my City address since this is the capacity from which I appointed.

If you have any further questions – please feel free to contact me.

Sincerely,

Jon Freund, CPA

Daniel P. Vrakas
County Executive

William F. Stolte
Emergency Management
Coordinator



April 11, 2013

Lara Kenny, Director
Wisconsin Homeland Security Program
Office of Justice Assistance
1 S. Pinckney Street, Suite 615
Madison, WI 53703-3220

Dear Ms. Kenny:

I received your letter requesting confirmation of my willingness to continue serving as the Local Emergency Management representative on the State Interoperability Council. Governor Walker appointed me to this position via a letter dated January 31, 2012 with a term ending May 1, 2013. I remain willing to continue serving in this role with the Council.

If there is other information you need, please contact me at your convenience.

Sincerely,

William F. Stolte, Coordinator
Waukesha County
Emergency Management



Waukesha County Emergency Management
1621 Woodburn Road
Waukesha, WI 53188
(262) 548-7580 FAX (262) 548-7313



Oneida Police Department

Richard G. Van Boxtel, Chief of Police

2783 Freedom Road
Phone: (920) 869-2239



Oneida, WI 54155
Fax: (920) 869-1864

April 10, 2013

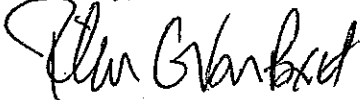
Office of Justice Assistance
Attn: Lara Kenny
1 S. Pickney Street
Suite 615
Madison, WI 53703-3220

Dear Ms. Kenny,

I would like to formally accept the appointment to the Wisconsin Interoperability Council to serve in the role of Tribal.

I look forward to continue working with the Interoperability Council to make a difference in Wisconsin.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard G. Van Boxtel".

Richard G. Van Boxtel
Oneida Chief of Police



750 W. Virginia Street
P.O. Box 341880
Milwaukee, WI 53215-1880

www.AuroraHealthCare.org

April 9, 2013

Ms. Lara Kenny
Homeland Security Program Director
Office of Justice Assistance
1 S Pinckney Street
Suite 615
Madison, WI 53703-3220

Dear Ms. Kenny,

This letter is to confirm my acceptance of the appointment to the Interoperability Council, as the Hospital representative. Thank you for the opportunity to serve in this role.

Sincerely,

A handwritten signature in black ink that reads "Lynn Schubert".

Lynn Schubert
Aurora Health Care
Chairperson Region 7, Wisconsin Hospital Emergency Preparedness Program